

## LIBRARY NOTICES<sup>1</sup>

The Hussey-Mayfield Memorial Public Library will make every attempt to deliver email pre- and day due notices before an item is overdue, but the delivery of an email notice cannot be guaranteed due to the nature of email-based technology.

Subsequent email and/or printed notices, after a set period of time, will be sent advising the patron of items still out and overdue.

If Library materials are still overdue after a final set period of time, the final notice will come from a collection agency, as the items will be considered unrecoverable from the patron. Charges included on the notice will include all unpaid bills and fees owed to the Hussey-Mayfield Memorial Public Library, plus any fees charged by the collection agency.

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<sup>1</sup> Information about current fees related to Library Notices may be found at the Circulation Desks at the Library and on the Library's website.