



**Board of Trustees – Regular Meeting  
Hussey – Mayfield Memorial Public Library  
Thursday, September 17, 2020**

**7 PM Library Board Meeting via ZOOM**

The regular meeting of the Board of Trustees was held on September 17, 2020, beginning at 7:05 p.m. All members of the Board were present. Sarah Moore, Executive Director; Mary Rueff, Asst. Director; Phyllis Robinson, Finance Manager; Brandon Weir, IT Specialist; Laurie Harris, Circulation Asst Department Head; Joey Houston, TAS Department Head; Patricia VanArsdale, TAS Asst Department Head; Laura Gangstad, YS Asst Department Head; Sarah Childs, Technical Service Department Head and Kimberly Olivares, Board Assistant were also present. Sandy Sifferlen, President, presided.

**Secretary’s Report**

Minutes of August 27<sup>th</sup> regular meeting

*Upon **motion duly made** by Monty Korte, seconded by Ed Cambra, and being unanimously approved, the minutes of the regular meeting held on August 27, 2020 were approved.*

**Treasurer’s Report**

September Claims

*Upon **motion duly made** by Ed Cambra, seconded by Monty Korte, and being unanimously approved, the Board of Trustees authorized and directed the payment of the outstanding claims to date for September 2020, as reviewed, approved, and audited by the Assistant Library Director, and approved for payment by the Treasurer.*

**Staff Reports**

**President’s Report**

**Committee Reports**

Budget Committee

The proposed 2022 budget has been reviewed by the budget committee and is ready for review by the full Board.

**Director’s Report**

The current operating hours have only been approved through 9/30. Sarah Moore would like to suggest that we extend the current hours through November 1 (Sunday).

In light of the recent change to return to fully in-person classes at ZCS, Sarah Moore would like to return to normal hours as of November 2, depending on the situation in Boone County with COVID-19.

Sarah Moore would also like to remain closed on Sundays indefinitely as we navigate this pandemic with more limited staffing and potential budget shortages in the future.

*Upon **motion duly made** by Monty Korte, seconded by Ed Cambra, and being unanimously approved, the Board of Trustees approve the continuation of the current hours through November 1, 2020.*

*Upon **motion duly made** by Monty Korte, seconded by Ed Cambra, and being unanimously approved, the Board of Trustees approve the return to normal operating hours on November 2, 2020 with the Library remaining closed on Sundays.*

### **Other Business**

The budget hearing will take place on September 30, 2020 at 4pm.

### **Next Meeting**

The next regular meeting of the Board of Trustees will be Thursday, October 15, 2020.

### **Adjournment**

*Upon **motion duly made** by Ed Cambra, seconded by Monty Korte, and being unanimously adopted, it was resolved that there being no further business, the meeting be adjourned at 7:13p.m.*

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Molly Hanlon, Secretary

### **Attachments for Regular Meeting**

Meeting Minutes: Regular Meeting on August 27, 2020  
Financial Reports as of September 17, 2020  
Financial Reports as of August 31, 2020  
Proposed 2021 Budget

*September 2020 Library Board: Sandy Sifferlen, Monty Korte, Micah Vincent, Ed Cambra, Christina Hage, Molly Hanlon, and Christine Squier*