



**Board of Trustees – Regular Meeting
Hussey – Mayfield Memorial Public Library
Thursday, March 18, 2021**

6:00 PM – Regular Monthly Meeting of the Library Board

A regular meeting of the Board of Trustees was held on March 18, 2021, beginning at 6:01 p.m. All members of the Board were present. Sarah Moore, Executive Director; Mary Rueff, Asst. Director; Phyllis Robinson, Finance Manager; Joey Houston, TAS Department Head; Patricia Van Arsdale, TAS Asst. Department Head; Virginia Hilbert, Marketing Director; Julie Bigler, Circulation Department Head; Laura Gangstad, YS Asst. Department Head; Kelli Brooks, YS Department Head; and Kimberly Olivares, Board Assistant were also present. Monty Korte, President, presided.

Secretary’s Report

Minutes of February 18, 2021 Regular Meeting

Upon motion duly made by Christina Hage, seconded by Ed Cambra, and being approved by the majority with the abstaining vote of Julie Whitman who was not present for the February meeting, the minutes of the regular meeting held on February 18, 2021 were approved.

Treasurer’s Report

March Claims

Upon motion duly made by Ed Cambra, seconded by Molly Hanlon, and being unanimously adopted, the Board of Trustees authorized and directed the payment of the outstanding claims to date for March 2021, as reviewed, approved, and audited by the Assistant Library Director, and approved for payment by the Treasurer.

Staff Reports

Circulation Update

Julie Bigler, Circulation Services Department Head, shared a video about all of the things that Circulation has been doing to continue to serve our community during the pandemic.

President’s Report

Welcome Julie Whitman

Monty Korte welcomed Julie Whitman to the Board officially. Julie is replacing the vacancy left by Sandy Sifferlen and also the changing in appointments to the Board after the recent

addition of Worth Township to our service area. Julie has been serving on the Whitestown Advisory Group for several months and is an avid user of the library.

LCS Appointment to the Board

Monty Korte also shared the change in appointing bodies to the Library Board. The new makeup is 2 Trustees from ZCS, County Commissioners, and County Council and one Trustee appointed by Lebanon Community Schools. Micah Vincent's term was the completion of Rebecca Hill who moved from Zionsville. His term ended 12/31/2020 and this is the first time the Lebanon Community Schools are appointing a person to the HMMPL Board. We have just gotten notified that Rebecca (Becky) Carter will be joining the Library Board. She will attend the April meeting.

Mary Rueff 30 Years

The Board of Trustees of the Hussey-Mayfield Memorial Public Library on the occasion of Mary Rueff's 30-year anniversary with the Library, recognizes her many contributions through dedicated service and commitment to the mission of the Library.

Committee Reports

Expansion Committee

Land Selection

The Whitestown Town Council met on March 8, 2021 and discussed the park land that is potentially the site of the new branch. The Town Council should hold a vote to confirm this at their April meeting.

Survey

There is an advertising push to get responses to a survey about what components are important to users of the new branch. Please share this survey widely as all patrons can use either branch of the library. There are currently 300 responses and the initial results will be shared with the architects in the next week or so.

Infrastructure Committee

Christina Hage shared highlights of a report on recent changes to the building and upcoming needs. These included the addition of humidifiers, potential option to replace or repair VAV boxes, and issues with the fire panel aging to the point of parts no longer being available for its maintenance. Duke Power costs are down approximately 40% in 2020 due to being closed and changes to LED lighting in some areas. Citizens Water installed a meter that can be read from outside the building and our billing should be more accurate moving forward.

The staff and committee will continue to evaluate systems/building as the library ages and items need repaired or replaced.

SEE ATTACHED

Director's Report

Non-Resident Card Fee

Non-Resident Card Fee

This is the annual update to the non-resident fee for a library card—according to the required formula used to determine this fee, it can be no lower than \$92.16 in 2021.

*Upon **motion duly made** by Christina Hage, seconded by Ed Cambra, and being unanimously approved, whereas, IC 36-12-2-25c requires that an individual non-resident fee be established, the members of the Library Board do resolve to establish the non-resident fee at \$93.00 for an individual non-resident card, beginning March 19, 2021. Be it **further resolved** that this fee will remain in effect until such time that the Library Board passes another fee resolution.*

Partnerships

Our Strategic Plan identified the need for the Library to “Proactively Collaborate” by seeking to initiate partnerships with various groups to expand our capacity and position the Library as a leader in our community. We have developed partnerships to bring two new and exciting projects to our community this spring.

StoryWalk:

In addition to bringing the Nature Center into the Library this year, we have partnered with the Zionsville Parks Department to develop a permanent StoryWalk at Elm Street Green. The StoryWalk is a multi-station exhibit installed along the paved loop around the prairie meadows section of the park. It is an innovative way for kids and adults to enjoy reading, physical activity, and the great outdoors all at the same time!

The funding for the project was provided by the HMMPL Foundation. The Parks Department has installed the stations. HMMPL will update the story on a monthly basis. The ribbon cutting will be on March 20 at 10 AM with activities to follow. Please attend the ceremony as representatives of the library.

Temple Grandin:

The Library is partnering with Zionsville Community Schools to offer a virtual event with Temple Grandin, animal scientist and autism activist. The event is a 50/50 partnership with ZCS to tell Grandin’s amazing story as well as to kick-off the Library’s 2021 Summer Reading program, Tales and Tails. The event will include a talk and interactive question and answer session with Dr. Grandin. This program will help us in our goal to share inspirational events that allow us to look at the world in unique and diverse ways and cultivating curiosity, inquiry, and imagination. The event is scheduled for May 17, 2012 at 1pm.

Diversity and Inclusion Efforts ---- THIS TOPIC WAS TABLED UNTIL APRIL.

Our Strategic Plan identified a need to remove barriers to accessing and using library services as well as to position the Library as a role model for inclusion and growth in our community.

Six of our public-facing staff have been participating in an online professional development curriculum called Project READY: Reimagining Equity and Access for Diverse Youth. It includes online professional development modules for school and public youth services librarians, library administrators, and others interested in improving their knowledge about race and racism, racial equity, and culturally sustaining pedagogy. The primary focus of the Project READY curriculum is on improving relationships with, services to, and resources for youth of color and Native youth.

The staff are now forming an internal Diversity and Inclusion Committee to help guide library operations through an equity lens.

Boone County Dark Store Letter

Boone County has taken a lead role in Indiana in fighting the “Dark Store Theory” of retail property tax assessment. The County won its case against Meijer in Indiana Tax Court at the end of 2020 and now they are working to get legislation passed in the Indiana General Assembly to “provide crucial clarity to the Indiana Tax Code” regarding this issue. This has the potential to impact funding to our Library. Sarah Moore has signed on to the attached letter from the county organizations impacted by this court case to urge Chairman Brown to address this topic with legislation.

SEE ATTACHMENTS.

OTHER BUSINESS

Meeting Format

After some discussion, it was determined that the April meeting will occur via Zoom.

NEXT MEETING

The next regular meeting of the Board of Trustees will be Thursday, April 15, 2021 at 6:00 PM via ZOOM.

Adjournment

Upon motion duly made by Ed Cambra, seconded by Julie Whitman, and being unanimously adopted, it was resolved that there being no further business, the meeting be adjourned at 7:05 p.m.

Christina Hage, Secretary

Attachments for Regular Meeting

Meeting Minutes: February 18, 2010 regular meeting
Financial Reports as of February 28, 2021
Statistics through February 28, 2021
Letter to Chairman Brown

March 2021 Library Board: Monty Korte, Ed Cambra, Molly Hanlon, Christine Squier, Christina Hage, Julie Whitman, and Micah Vincent