



**Board of Trustees – Regular Meeting
Hussey – Mayfield Memorial Public Library
Thursday, May 20, 2021**

6:30 PM – Regular Monthly Meeting of the Library Board

A regular meeting of the Board of Trustees was held on May 20, 2021, beginning at 6:30 p.m. All members of the Board were present. Sarah Moore, Executive Director; Mary Rueff, Asst. Dir. of Public Services; Kimberly Olivares, Asst. Dir. Of Operations; Phyllis Robinson, Finance Manager; Patricia Van Arsdale, TAS Asst. Department Head; Laurie Harris, Circulation Asst. Department Head; Laura Gangstad, YS Asst. Department Head; Sarah Childs, Technical Services Department Head; and Jamie Alexander Ball, Whitestown Branch Manager were also present. Monty Korte, President, presided.

Secretary's Report

Minutes of April 15, 2021 Regular Meeting

Upon motion duly made by Christina Hage, seconded by Ed Cambra, and being approved by the majority, the minutes of the regular meeting held on April 15, 2021 were approved.

Treasurer's Report

May Claims

Upon motion duly made by Ed Cambra, seconded by Chris Squier, and being unanimously adopted, the Board of Trustees authorized and directed the payment of the outstanding claims to date for May 2021, as reviewed, approved, and audited by the Assistant Library Director of Public Services, and approved for payment by the Treasurer.

President's Report

New Committee Assignments – Monty Korte referenced the new Board Committee assignment document that was shared with the Board. There were no questions or concerns from the Board membership.

Foundation Board Representative – Monty Korte is stepping away from his long service on the Foundation Board as both President and Library Board Representative to the Foundation Board. If other members of the Library Board are interested in serving as the new representative to the Foundation Board, please let Monty or Sarah Moore know.

Director's Report

Welcome Jamia

Please welcome Jamia Alexander Ball, our new Whitestown Branch Manager. Jamia started at the Library on May 3, 2021.

Resolution Establishing a Construction Fund

This resolution allows the Library to establish a construction fund to track the expenses related to building the Whitestown Branch.

*Upon **motion duly made** by Ed Cambra, seconded by Julie Whitman, and being unanimously approved, the Board of Trustees approve the resolution 2021-5-1 To Establish Construction Fund.*

SEE ATTACHMENTS.

Resolution to loan funds from Rainy Day to the Construction Fund

This allows the library to add funds to the construction fund in advance of issuing the bonds.

*Upon **motion duly made** by Ed Cambra, seconded by Becky Carter, and being unanimously approved, the Board of Trustees approve the resolution 2021-5-2 For Temporary Loan to Construction Fund.*

SEE ATTACHMENTS.

Health Insurance Renewal

The renewal rate for our Anthem Health Insurance came in with an overall decrease of .09% from our 2020 rate.

Our ancillary benefits rates are locked in through our next renewal in 2022. We did get quotes from other companies to ensure they are still competitive. The rates are competitive and we are happy with the service that we have from our current provider.

*Upon **motion duly made** by Molly Hanlon, seconded by Christina Hage, and being unanimously approved, the Board of Trustees approve the proposed medical insurance and ancillary benefits renewal quotes maintaining the current employer/employee split.*

SEE ATTACHMENTS.

Boone County Cards Agreement Update

The Library is required to annually review the cost of a Boone County Card using a formula provided by the State Library. The cost for a Boone County Card this year will be \$38.18.

When we receive responses back, we will need to have the agreements signed. There is no action needed at this time.

NOTE: After the meeting, a calculation mistake was found. The cost of the Boone County Card (effective July1, 2021) is \$67.07.

Surplus Items

Most of the items included in this list were identified when clearing out the former maintenance and IT office to make room for our new staffing structure.

*Upon **motion duly made** by Julie Whitman, seconded by Becky Carter, and being unanimously approved, the Board of Trustees declare the items removed from service and listed on the attached document as surplus.*

Committee Reports

Infrastructure Committee

Christina Hage, Chair of the committee, shared a report from the Facilities Manager with the Board. This report will be offered every other month.

SEE ATTACHMENTS.

Policy Committee

Julie Whitman and Mary Rueff explained changes and reasoning for the two policies up for discussion and vote: Laptop Checkout Policy and the Electronic Board Meeting Participation Policy.

*Upon **motion duly made** by Julie Whitman, seconded by Ed Cambra, and being unanimously approved, the Board of Trustees approve the Laptop Checkout Policy (with changes) and the Electronic Board Meeting Participation Policy as written.*

Expansion Committee

Land Acquisition

Molly Hanlon shared that the land on Albert S. White Parkway has been approved for donation to the library for the use of the new Whitestown Branch. Attorneys for both parties are finalizing the documentation.

Bonds

Monty Korte shared the timeline of the bonds and the change in Perry Township with the Board so they can better understand the many factor influencing the timing. At this point, mid-summer will be the beginning of the bond process with the draw being mid-fall 2021.

The Board has been asked to move forward with the discussion of adding Perry Township to the Library's service area. This request came from the Town Council President. Meetings with the other Councilors have been positively received.

Upon **motion duly made** by Christina Hage, seconded by Molly Hanlon, and being unanimously approved, the Board of Trustees approve the resolution 2021-5-4 regarding the expansion of service area to include Perry Township.

Upon **motion duly made** by Molly Hanlon, seconded by Chris Squier, and being unanimously approved, the Board of Trustees approve the resolution 2021-5-3.

RESOLUTION OF THE BOARD OF TRUSTEES OF THE HUSSEY-MAYFIELD MEMORIAL PUBLIC LIBRARY, PRELIMINARILY AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE LIBRARY DISTRICT OF SUCH LIBRARY FOR THE ACQUISITION AND CONSTRUCTION OF A NEW LIBRARY BRANCH LOCATED IN WORTH TOWNSHIP, AND AUTHORIZING THE PUBLICATION OF NOTICES RELATED TO SUCH ISSUANCE.

A roll call vote was conducted by the Secretary of the Board with the following results:

Monty Korte - Yea
Christine Squier – Yea
Christina Hage – Yea
Molly Hanlon – Yea
Becky Carter – Yea
Julie Whitman – Yea
Ed Cambra - Yea

OTHER BUSINESS

NEXT MEETING

The next regular meeting of the Board of Trustees will be Thursday, June 17, 2021 at 6:30 pm in the Hussey Room.

Adjournment

Upon motion duly made by Chris Squier, seconded by Ed Cambra, and being unanimously adopted, it was resolved that there being no further business, the meeting be adjourned at 7:50 p.m.

Christina Hage, Secretary

Attachments for Regular Meeting

Meeting Minutes: Regular Meeting on April 15, 2021
Financial Reports as of April 30, 2021
Statistics through April 30, 2021
Resolution 2021-5-1
Resolution 2021-5-2
Health Insurance Renewal Presentation
List of Surplus Items
Maintenance Report, March-April
Laptop Checkout Policy
Electronic Board Meeting Participation Policy
Resolution 2021-5-3

The following items will be distributed at the meeting:

Financial Reports as of May 20, 2021

May 2021 Library Board: Monty Korte, Ed Cambra, Molly Hanlon, Christine Squier, Christina Hage, Julie Whitman, and Rebecca Carter