



**Board of Trustees – Regular Meeting
Hussey – Mayfield Memorial Public Library
Thursday, July 15, 2021**

6:30 PM – Regular Monthly Meeting of the Library Board

A regular meeting of the Board of Trustees was held on July 15, 2021, beginning at 6:32 p.m. Board members present were Monty Korte, Molly Hanlon, Christina Hage, Ed Cambra, Julie Whitman, and Rebecca Carter; Christine Squier was absent. Sarah Moore, Executive Director; Mary Rueff, Asst. Director of Public Services; Kimberly Olivares, Asst. Director of Operations; Phyllis Robinson, Finance Manager; Joey Houston, TAS Department Head; Kelli Brooks, YS Department Head; Virginia Hilbert, Marketing Director; Jamia Alexander Ball, Whitestown Branch Manager; Sarah Childs, Technical Services Department Head; and Laura Gangstad, YS Asst. Department Head were also present. In addition, Nichole Franklin was also present. Monty Korte, President, presided.

Secretary's Report

Minutes of June 17, 2021 Regular Meeting

Upon motion duly made by Christina Hage, seconded by Julie Whitman, and being unanimously approved, the minutes of the regular meeting held on June 17, 2021 were approved as amended.

Treasurer's Report

July Claims

Upon motion duly made by Ed Cambra, seconded by Rebecca Carter, and being unanimously adopted, the Board of Trustees authorized and directed the payment of the outstanding claims to date for July 2021, as reviewed, approved, and audited by the Assistant Director of Public Services, and approved for payment by the Treasurer.

Staff Reports

Summer Reading 2021

Laura Gangstad, YS Assistant Dept. Head, provided an overview of the 2021 Summer Reading Program, highlighting the increased participation over the 2020 SRP in the midst of the pandemic, and the fact that the 2021 SRP has been the first SRP where using the Beanstack software program has been mandatory. Overall, this has been well received, especially by adults. Participation to date in 2021 includes 1110 youth, 194 teens and 356 adults, with 2 weeks to go in the program. 601 readers have reached 50 hours of reading thus far. 3,600 physical prizes have been handed out as of July 12, 2021 and 900 different individual readers have picked up prizes in the Prize Market, which has been totally staffed by library staff this summer rather than 70+ volunteers. Laura thanked all staff who have helped in the Prize Market, but particularly Lydia Lutz, Shelby Couch, and Robyn Young for all of their hours dedicated to organizing, managing and helping in the Prize Market. Summer readers have participated in many activities and there have been 682 visits to parks to date. Monty Korte suggested in future SRPs that there be a mission statement for the program and that success be tied to achieving the mission. It was mentioned by Sarah Moore that the Library is using PLA's Project Outcome for this year's SRP survey and Laura added that our survey results will be compared to those compiled nationwide from other public libraries.

President's Report

Monty Korte provided a letter advising that, due to his work as a CPA, he cannot be involved in making investment decisions for the Library, as it is a conflict of interest.

An impromptu meeting regarding Perry Township happened since the last regular board meeting.

The bond hearing with the Zionsville Town Council occurred last week. The bond was passed and Mayor Styron signed it.

The footprint of the Whitestown Branch is locked down.

Committee Reports

Infrastructure Committee – Christina Hage offered updates regarding the library's readiness in regards to cybersecurity and some updates on maintenance that has happened in the building in the last month.

SEE ATTACHMENTS.

Expansion Committee – Updates were given on the expansion process, including current plans and the bonds. Monty shared the upcoming deadlines, and that the technical drawings need to be completed before the project can go to bid in 3 – 4

weeks. The board has another public hearing on July 26, 2021 at 6:30 p.m. to hear any public comment on the bonds. There was discussion about the health of the woods on the building site with regard to the emerald ash borer and approximately 70 trees are affected and will need to be taken down. The Whitestown Parks Department plans to remove the playground equipment. Jamia Alexander Ball, Whitestown Branch Manager, went through the latest series of indoor renderings provided by the architect as a visual tour for the board, and answered questions posed about various features.

SEE ATTACHMENTS.

Director's Report

Bookmobile – Sarah Moore updated the Board that the new bookmobile is now on the road as of the Whitestown Farmer's Market this evening, which got rained out halfway through the event. But, Jamia reported that many people visited and everyone had positive comments about it. Once it is fully stocked with the initial collection of materials that have been purchased and have been delivered in the past few weeks, the bookmobile will be taken to special events as we continue to fill it with materials and develop a set schedule.

LSTA Grant – Laura Gangstad provided information about an LSTA (Library Services and Technology Act) grant that the Library received through the Indiana State Library in the amount of \$8,000 to develop a maker space within the current library building.

OTHER BUSINESS

NEXT MEETING

The next regular meeting of the Board of Trustees will be Thursday, August 19, 2021 at 6:30 p.m. in the Hussey Room.

Adjournment

Upon motion duly made by Christina Hage, seconded by Julie Whitman, and being unanimously adopted, it was resolved that there being no further business, the meeting be adjourned at 7:48 p.m.

Christina Hage, Secretary

Attachments for Regular Meeting

Meeting Minutes: Regular Meeting on June 17, 2021
Financial Reports as of June 30, 2021
Statistics through June 30, 2021

The following items were distributed at the meeting:

Financial Reports as of July 13, 2021
Maintenance Report for May-June 2021

July 2021 Library Board: Monty Korte, Molly Hanlon, Ed Cambra, Christina Hage,
Christine Squier, Julie Whitman, and Rebecca Carter