



**Board of Trustees – Regular Meeting
Hussey – Mayfield Memorial Public Library
Thursday, December 16, 2021**

6:33 PM – Regular Monthly Meeting of the Library Board

A regular meeting of the Board of Trustees was held on December 16, 2021, beginning at 6:30 p.m. Board members present in person were Molly Hanlon, Ed Cambra, Julie Whitman, Chris Squier, and Christina Hage. Joey Houston, Asst. Dir. of Public Services; Kimberly Olivares, Asst Dir. Of Operations; Sarah Childs, Technical Services Department Head; Lydia Lutz, Outreach Department Head; and Shelby Couch, Teen and Adult Services Librarian were also present in person. Molly Hanlon, Vice President, presided.

Secretary's Report

Minutes of the November 18, 2021 Regular Meeting

Upon motion duly made by Christina Hage, seconded by Ed Cambra, and being approved by the majority, the minutes of the regular meeting held on November 18, 2021 with minor adjustments noted.

Minutes of the November 30, 2021 Special Meeting

Upon motion duly made by Christina Hage, seconded by Julie Whitman, and being approved by the majority, the minutes of the special meeting held on November 30, 2021.

Treasurer's Report

December Claims

Upon motion duly made by Ed Cambra, seconded by Christina Hage, and being unanimously adopted, the Board of Trustees authorized and directed the payment of the outstanding claims to date for December 2021, as reviewed, approved, and audited by the Assistant Library Director of Public Services, and approved for payment by the Treasurer.

Staff Report

President's Report

From Monty via Molly: please make yourselves available for the upcoming fundraising feasibility study; Julie offers to help due to previous fundraising experience.

Committee Reports

Policy Committee

Upon motion duly made by Julie Whitman, seconded by Ed Cambra, and being unanimously approved, the Library Board of Trustees approve the Donations Policy with one adjustment to move the amended portion up one paragraph.

Personnel Committee

Expansion Committee

Land Transfer

Paperwork has been signed by both parties; awaiting closing.

Woods and Grounds

Arborist report explanation; dead ash trees & invasive species will need to be removed. May be possible with Boone County Master Gardeners or Zionsville Nature Center to accomplish this and/or to assist in educating residents on invasive species and necessity of dead tree removal.

Director's Report

Welcome Joey Houston and Jean Patterson to Administration

Management retreat

Library managers recently went on a 4 hour planning/teambuilding retreat which provided many insights and solutions for various departments. Further such retreats to follow more regularly.

Golden Gifts

Through coordination with Boone County Senior Services, 53 gift bags were collected for seniors with limited resources or family connections. These are to be distributed on 12/17/21.

OTHER BUSINESS

Mentioned by Ed Cambra: new cybersecurity threat called "Log4J;" Library IT services need to be proactive about addressing this.

NEXT MEETING

The next regular meeting of the Board of Trustees will be Thursday, January 20, 2022 following the Board of Finance meeting at 6:30 pm in the Hussey Room.

Adjournment

Upon motion duly made by Ed Cambra, seconded by Christina Hage and being unanimously adopted, it was resolved that there being no further business, the meeting be adjourned at 7:05 p.m.

Christina Hage, Secretary

November 2021 Library Board: Monty Korte, Ed Cambra, Molly Hanlon, Christine Squier, Christina Hage, Julie Whitman, and Rebecca Carter