

INTERLIBRARY LOAN REQUEST FORM

Your Library Card Number: 23946 \_\_\_\_\_ Today's Date \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

*Preferred method of contacting you:*

E-mail \_\_\_\_\_ Phone \_\_\_\_\_

Article or Book Title \_\_\_\_\_

Author(s) \_\_\_\_\_

Edition (if known) \_\_\_\_\_ Volume \_\_\_\_\_

Subject (if title not known) \_\_\_\_\_

Publisher \_\_\_\_\_ Publication Date \_\_\_\_\_

Date Needed By \_\_\_\_\_

What is the maximum charge you are willing to pay, if any? If you choose to pay no charges and the item is not available for free, the item will not be requested. \$ \_\_\_\_\_

**THIS AREA FOR LIBRARY USE ONLY**

1). Fines/fees meet threshold? Y N

4). Checked acquisitions system to see if on order?  
Y N

2). All overdue materials returned? Y N

Date Requested \_\_\_\_\_

3). Checked for item in Evergreen? Y N

ILL # \_\_\_\_\_

ILL Arrival Date \_\_\_\_\_

ILL Due Date \_\_\_\_\_