



**Board of Trustees – Regular Meeting  
Hussey – Mayfield Memorial Public Library  
Thursday, April 21, 2022**

A regular meeting of the Board of Trustees was held on April 21, 2022, beginning at 6:30 p.m.

Members of the Board present include Monty Korte, Becky Carter, Julie Whitman, Ed Cambra, Molly Hanlon, Chris Squier, and Christina Hage. Sarah Moore, Executive Director; Joey Houston, Asst. Director of Public Services; Kimberly Lane, Asst. Director of Operations; Sarah Childs, Tech Services Department Head; Laura Gangstad, Youth Service Asst Department Head; Lydia Lutz, Outreach Department Head; Jamia Alexander Ball, Whitestown Branch Manager; Virginia Hilbert, Marketing Director, and Julie Bigler, Circulation Services Department Head were also present. Monty Korte, President, presided.

**Secretary's Report**

Minutes of April 21, 2022 Regular Meeting

*Upon motion duly made by Christina Hage, seconded by Ed Cambra, and being unanimously approved, the minutes of the Regular Meeting held March 17, 2022.*

**Treasurer's Report**

April Claims

*Upon motion duly made by Ed Cambra, seconded by Christina Hage, and being unanimously adopted, the Board of Trustees authorized and directed the payment of the outstanding claims to date for April 2022, as reviewed, approved, and audited by the Assistant Director of Public Services, and approved for payment by the Treasurer.*

**Other Business**

Ed Cambra shared a conversation he had with a count commissioner recently about broadband connectivity and the digital divide. Sarah Moore, Joey Houston, and Kimberly Lane have already discussed this with Tom Santelli and have submitted a plan to include the libraries in meeting the needs of the community.

Ed Cambra mentioned a recent transfer of funds request from the Bond proceeds to the Construction Fund. Sarah Moore is still working with kRM to develop a timeline for when the drawdowns will occur. She will share that when she has it until then Ed will approve transfers as needed.



## Staff reports

### Makerspace

Laura Gandstad shared the story of how the makerspace in the library came to be with the aid of grant funds from an LSTA grant, Friends grant, and operating funds. She shared that 75 adults, 9 teens, and 10 youth have been trained to use the technology in the makerspace. She also shared several pictures of patrons of all ages using the space. There is a great deal of enthusiasm and having the makerspace at the Whitestown Branch will complement what is offered at the current location.

## Committee reports

### **Personnel Committee**

#### New Hire

Noel Marquis has been selected as a Teen and Adult Services Librarian II. This position was vacated by Shirley Shackelford.

From the TAS Department Head, Crystal Ward:

I selected Noel Marquis for the Teen & Adult Services librarian position because she has served as a youth services assistant at Crawfordsville Public Library for the past two years. In that position, Noel has created successful programs and book clubs for teens. She has a friendly, approachable, and professional manner. Noel is local to Zionsville and has family in the city. She has a strong desire to serve the community that she has a strong connection. I believe that it will be beneficial to the library to have a new employee who is already invested in the community.

#### Resignations:

Shelby Couch has resigned her position as a Teen and Adult Services Librarian II

*Upon motion duly made by Becky Carter, seconded by Julie Whitman, and being unanimously approved, the Library Board of Trustees approve hiring of Noel Marquis as a Teen and Adult Services Librarian II.*

### **Fundraising**

Molly Hanlon shared a few snippets of the feasibility report that has been commissioned. The full Fundraising Committee will be meeting on May 4<sup>th</sup> to discuss this in detail.

## President's report



### Director's report

#### **Construction Working Group**

The Whitestown Branch groundbreaking was held on April 12. There were over 60 people in attendance, including Town Council members from both Zionsville and Whitestown, the entire Worth Township Advisory Board, and other officials and supporters. It was covered in the Lebanon Reporter.

A promotional video is in the works. It will include some footage of the groundbreaking, inside the Zionsville Library, aerial footage of the site, and interviews.

Fencing and the site sign are up, and construction is scheduled to start this week.

#### **Bookmobile**

The bookmobile has been running since late Summer and is continuing to ramp up. Lydia Lutz is the Outreach Department Head and a second staff member, Lauren Kniola, was added in the first of the year.

The primary mission of Outreach Services and, more specifically, the Bookmobile, is to eliminate barriers between the Library and its patrons. By meeting our patrons and potential patrons where they are in the community, we are better able to meet the needs of the community, provide invaluable resources, and strengthen the role of the library as a community hub in the Zionsville and Whitestown area.

The attached document is a summary from Lydia Lutz of the current planning around the bookmobile.

**SEE ATTACHMENTS.**

#### **Surplus Items**

The listed items are no longer in use and need to be declared surplus.

*Upon motion duly made by Ed Cambra, seconded by Christina Hage, and being unanimously approved, the Library Board of Trustees declare the listed items to be surplus and removed from use.*

**SEE ATTACHMENTS.**

### NEXT MEETING

The next regular meeting of the Board of Trustees will be Thursday, May 19, at 6:30 pm in the Hussey Room.

Adjourn



*Upon motion duly made by Becky Carter, seconded by Christina Hage, and being unanimously adopted, it was resolved that there being no further business, the meeting be adjourned at 7:45 PM.*

  
Christina Hage, Secretary

April 2022 Library Board: Monty Korte, Ed Cambra, Molly Hanlon, Christine Squier, Christina Hage, Rebecca Carter, and Julie Whitman