



**Board of Trustees – Regular Meeting  
Hussey – Mayfield Memorial Public Library  
Thursday, July 21, 2022**

A regular meeting of the Board of Trustees was held on July 21, 2022, beginning at 6:31PM.

Members of the Board physically present included Monty Korte, Ed Cambra, Becky Carter, Christina Hage, Chris Squier, and Julie Whitman. Molly Hanlon joined virtually via Zoom. Sarah Moore, Executive Director; Joey Houston, Assistant Director of Public Services; Kimberly Lane, Assistant Director of Operations; Jamia Alexander Ball, Whitestown Branch Manager; Sarah Childs, Technical Services Department Head; and Julie Bigler, Circulation Services Department Head were also present. Monty Korte, President, presided.

**SECRETARY – Minutes**

*Upon motion duly made by Christina Hage, seconded by Julie Whitman, and being unanimously approved, the Board of Trustees approved the minutes of the Regular Meeting held June 16, 2022.*

**TREASURER – June Claims**

*Upon motion duly made by Ed Cambra, seconded by Becky Carter, and being unanimously adopted, the Board of Trustees authorized and directed the payment of the outstanding claims to date for July 2022, as reviewed, approved, and audited by the Assistant Director of Public Services, and approved for payment by the Treasurer.*

**STAFF REPORTS**

Construction Working Group Update by Jamia Alexander Ball

Jamia Alexander Ball shared recent pictures of the construction progress with the board.

Technical Services News by Sarah Childs

Sarah Childs shared with the board the physical activity/sports backpacks that were supplied by the Special Olympics. These have been circulating all summer. Sarah also shared that the HMMPL Circulation Department was able to aid the Special Olympics with getting backpack kits delivered to over 60 other libraries.

A Nature and Parks Collection was relocated to the area outside of the Nature Center and contains items for all ages that compliment the work of the Nature Center and area parks.



## PRESIDENT'S REPORT

Morty Korte shared that is 4<sup>th</sup> and final term is ending on 12/31/2022. He is willing to stay in office and on the board through 12/31/2023 if that is the will of the board. Based on conversations with Jake Speer, Indiana State Librarian, there is precedent for the extension of his term. Several Board members have shared their support for Monty to continue through the end of the current construction of the Whitestown Branch. A vote will be taken at the August board meeting. If the board agrees, the appointing body (ZCHS School Board) will be asked to reappoint Monty Korte to the Library Board for a period of one year. Chris Squier indicated that that the ZCHS School Board is already aware of this option and would be in support if the Library Board is also in agreement.

## COMMITTEE REPORTS

### **Infrastructure Committee**

The Board received an updated infrastructure report. Ed Cambra recapped the libraries history with updating lighting to LED fixtures. The Board agreed with carrying this process forward. Kimberly Lane, Assistant Director of Operations, will gather funding options and some pricing information to share later.

### **Finance Committee**

Ed Cambra updated the Board on conversations with the insurance agent about wording in the current policies that would prohibit the library from recouping any costs related to business continuity.

Kimberly Lane and Sarah Moore will coordinate a time for members of the board to have questions answered regarding the chart of accounts and specific line items.

## DIRECTOR'S REPORT

### **Budget Process:**

Sarah Moore indicated that the draft of the 2023 budget will be sent to the finance committee by Monday, July 25<sup>th</sup>. The Library Board needs to vote on the budget at the August meeting so the budget can then be entered into the Gateway and approved by the Zionsville Town Council at their September meeting. This is a change in process from previous years due to the increased budgeting requested for the growth of service territory and new construction.

Sarah Moore also shared that meeting with members of the Town Council will begin in August to explain this change in procedure and answer any questions they might posed prior to the Town Council voting on the budget.



Insurance Questions Update:

The questions regarding our ability to legally enter a relationship with a Professional Employer Organization and still allow staff to have PERF retirement benefits have all been answered satisfactorily. We started with WorkSmart on July 1, and everything has gone smoothly.

Book Ball Update:

There are still tickets available for the Book Ball on August 20. The price per ticket will go up next week. If you know anyone that might be interested, please pass along the information about the event.

Staff Development Day Closure:

The Library will need to close on Friday, October 28 to hold our annual Staff Development Day training. This training is usually held on the first Friday in November, but the Library will, again, be acting as a polling location and will need to be open to the public on our usual date.

*Upon a motion duly made by Julie Whitman, seconded by Christina Hage, and being unanimously approved, the Board of Trustees approved the closure of the Library on Friday, October 28, 2022 in order to hold the annual Staff Development Day Training.*

**NEXT MEETING**

The next regular meeting of the Board of Trustees will be Thursday, August 18th at 6:30 pm in the Hussey Room.

**Adjourn**

*Upon motion duly made by Julie Whitman, seconded by Ed Cambra, and being unanimously adopted, it was resolved that there being no further business, the meeting adjourned at 7:50 PM.*

A handwritten signature in cursive script, appearing to read "Christina Hage", written over a horizontal line.

Christina Hage, Secretary

July 2022 Library Board: Monty Korte, Ed Cambra, Molly Hanlon, Christine Squier, Christina Hage, Rebecca Carter, and Julie Whitman