



**Board of Trustees – Regular Meeting  
Hussey – Mayfield Memorial Public Library  
Thursday, June 16, 2022**

A regular meeting of the Board of Trustees was held on June 16, 2022, beginning at 6:31PM.

Members of the Board physically present included Monty Korte, Ed Cambra, Becky Carter, and Julie Whitman. Chris Squier joined virtually via Zoom. Sarah Moore, Executive Director; Joey Houston, Assistant Director of Public Services; Jamia Alexander Ball, Whitestown Branch Manager; Kelli Brooks, Youth Services Department Head; Virginia Hilbert, Marketing Director; and Julie Bigler, Circulation Services Department Head were also present. Monty Korte, President, presided.

**SECRETARY – Minutes**

*Upon motion duly made by Julie Whitman, seconded by Ed Cambra, and being unanimously approved, the Board of Trustees approved the minutes of the Regular Meeting held May 19, 2022.*

Discussion of modifications of the Board minutes moving forward.

**TREASURER – June Claims**

*Upon motion duly made by Ed Cambra, seconded by Julie Whitman, and being unanimously adopted, the Board of Trustees authorized and directed the payment of the outstanding claims to date for June 2022, as reviewed, approved, and audited by the Assistant Director of Public Services, and approved for payment by the Treasurer.*

*Upon motion duly made by Ed Cambra, seconded by Becky Carter, and being unanimously approved, the Board of Trustees authorized the lease payment.*

Anticipated construction draws discussion: for clarity and peace of mind, preapprove draws based on documents provided. Further discussion to distinguish between moving funds and withdrawing funds; also, noted that the Board approves cash disbursement, treasurer approves fund transfers. Ed Cambra, Treasurer, requests draw document updated & attached with all requests for fund transfer. Board agreed on monthly review, setting up discrepancy trigger for further review. Treasurer's reports will include future information about upcoming/recent draws.

**STAFF REPORTS**

Construction Working Group Update by Jamia Alexander Ball

Excavation started May 31st, foundation pad being built, parking lot being paved, temporary power in place, topsoil found more than expectations. Joey reported on presentation given at Rotary Club.



Youth Services News by Kelli Brooks

Project Outcome - evaluation tool designed for public libraries to measure impacts. Pre-made surveys are available for staff to use. Early literacy examples shared regarding spring storytimes. More data recorded results in greater amount of decision-making power for librarians doing program planning.

Sensory bags - bags of resources for families with sensory issues available to patrons.

Special Olympics backpack kits on loan from Special Olympics organization.

SRP Kickoff report - 2000 people came, 1100+ Kona Ice redemptions, many partnerships with community organizations.

### COMMITTEE REPORTS

#### **Personnel Committee**

New Hires:

*Upon motion duly made by Julie Whitman, seconded by Ed Cambra, and being unanimously adopted, the Board of Trustees approved hiring Hillarie Findley and Charity Craig at the pay rate offered.*

Monty Korte requested that the Personnel Committee update the full board regarding the long-term branch staffing plans with a total head count.

### DIRECTOR'S REPORT

Insurance – Property and Casualty, Cyber, D &O:

*Upon motion duly made by Chris Squier, seconded by Becky Carter, and being unanimously approved, the Board of Trustees approved the insurance renewal.*

Book Ball Closure:

*Upon motion duly made by Becky Carter, seconded by Ed Cambra, and being unanimously approved, the Board of Trustees approved the closure of the Library on Saturday, August 20, 2022, for preparation of the Book Ball to be held that evening.*

Discussion of Foundation's role as a fundraising body and history as a grantmaking body.

### NEXT MEETING

The next regular meeting of the Board of Trustees will be Thursday, July 21 at 6:30 pm in the Hussey Room.



*Upon motion duly made by Ed Cambra, seconded by Julie Whitman, and being unanimously adopted, it was resolved that there being no further business, the meeting adjourned at 7:53 PM.*

A handwritten signature in cursive script, reading "Christina Hage", is written over a horizontal line.

Christina Hage, Secretary

June 2022 Library Board: Monty Korte, Ed Cambra, Molly Hanlon, Christine Squier, Christina Hage, Rebecca Carter, and Julie Whitman