



**Board of Trustees – Regular Meeting
Hussey – Mayfield Memorial Public Library
Thursday, December 15, 2022**

A regular meeting of the Board of Trustees was held on December 15, 2022, beginning at 6:30PM.

Members of the Board physically present included Monty Korte, Ed Cambra, Christina Hage, Chris Squier, Molly Hanlon, Rebecca Carter, and Julie Whitman. Sarah Moore, Executive Director; Kimberly Lane, Director of Operations; Julie Bigler, Circulation Services Department Head; Virginia Hilbert, Marketing Director; and, Sarah Childs, Technical Services Department Head were also present. Monty Korte, President, presided.

SECRETARY – Minutes

Upon motion duly made by Christina Hage, seconded by Julie Whitman, and being approved, the Board of Trustees approved the minutes of the Regular Meeting held November 17, 2022.

TREASURER – December Claims

Upon motion duly made by Ed Cambra, seconded by Christina Hage, and being adopted, the Board of Trustees authorized and directed the payment of the outstanding claims to date for December 2022, as reviewed, approved, and audited by the Assistant Director of Public Services, and approved for payment by the Treasurer.

Lease Payment

Authorize the payment to the Bank of New York for the bonds is due in the amount of \$266,000 by the due date of January 15.

Upon motion duly made by Ed Cambra, seconded by Julie Whitman, and being unanimously adopted, the Board of Trustees authorize and direct the semiannual payment of the lease on or before January 15 in the amount of \$266,000.

Bond Interest Payment

Authorize the payment of the Bond interest due December 29, 2022 in the amount of \$90,734.38.

HUSSEY-MAYFIELD
MEMORIAL PUBLIC
LIBRARY

Upon motion duly made by Ed Cambra, seconded by Julie Whitman, and being unanimously adopted, the Board of Trustees authorize and direct the payment of the bond interest due on December 29, 2022, in the amount of \$90,734.38.

STAFF REPORTS

Whitestown Branch Project Timeline – Virginia Hilbert

Virginia Hilbert shared the working document of a high-level timeline for projects/tasks related to the opening of the new branch. There were comments and suggestions by the Board and these will be incorporated and updated for the board monthly until the branch opens.

Whitestown Construction Update – Sarah Moore

Sarah Moore shared updates on the progress. The steel work is progressing more slowly than expected. Kevin from kRM did a site inspection and indicated this issue as well as a sloppy jobsite in a letter to SCS. The board would like kRM to present at the January meeting on the progress.

PRESIDENT'S REPORT

MCLS

Suggested dates for the initial Board Retreat were passed around. Kimberly Lane will work on getting this meeting set up.

COMMITTEE REPORTS

Nominating Committee

2023 Slate of Officers

Officers

Proposed Slate:

President – Molly Hanlon

Vice President – Christina Hage

Treasurer – Ed Cambra

Secretary – Julie Whitman

Upon motion duly made by Molly Hanlon, seconded by Rebecca Carter, and being unanimously approved, the Board of Trustees approve the slate of officers as presented.



Upon motion duly made by Molly Hanlon, seconded by Rebecca Carter, and being unanimously approved, the Board of Trustees closes the nominations.

Upon motion duly made by Molly Hanlon, seconded by Rebecca Carter, and being unanimously approved, the Board of Trustees approves the slate of nominees as presented.

DIRECTOR'S REPORT

Update on Hiring

Director of Development and Community Engagement: In Process

Branch Manager: Seeking Applicants (this search may be suspended until 2023)

Director of Finance: Researching Outsourcing

Golden Gifts

This is the second year that we have run the Golden Gifts program. This is a program, started by the Library, that brings gifts to seniors across Boone County during the holiday season. We work with a local community group to identify seniors and provide wish lists. We create tags with these wish lists for community members to take and shop for the items. Once returned and wrapped, the Library and our partner deliver the gifts before Christmas. This year we had over 75 tags available, and all were taken.

This is in addition to our Veteran's Tree that has been in place since 2009 and solicits donations for veterans in need over the holidays and our donation box for puppy materials for the Boone County Humane Society.

Parks Board Appointment

This is an annual appointment. Sarah would like to continue to serve in this capacity.

Upon motion duly made by Chris Squier, seconded by Julie Whitman, and being unanimously adopted, the Board of Trustees approve the reappointment of Sarah Moore to the Zionsville Parks and Recreation Board.

Other Business

The Board Bylaws are in the hands of the policy committee.



NEXT MEETING

The next regular meeting of the Board of Trustees will be Thursday, January 19, 2023 at 6:30 pm in the Hussey Room.

Adjourn

*Upon **motion duly made** by Molly Hanlon, seconded by Christina Hage, and being adopted, it was resolved that there being no further business, the meeting adjourned at 7:40 PM.*

Christina Hage

Christina Hage, Secretary

Christie Squier

December 2022 Library Board: Monty Korte, Ed Cambra, Molly Hanlon, Christine Squier, Christina Hage, Rebecca Carter, and Julie Whitman