

HUSSEY-MAYFIELD  
MEMORIAL PUBLIC  
LIBRARY

**Board of Trustees – Regular Meeting  
Hussey – Mayfield Memorial Public Library  
Thursday, February 15, 2024**

A regular meeting of the Board of Trustees was held on February 15, 2024, beginning at 6:31 PM.

Members of the Board physically present included Ed Cambra, Chris Squier, Rebecca Carter, Christina Hage, Colleen Hittle, and Julie Whitman. Monty Korte, ex-officio; Kristin Shelley, Executive Director; J; Kimberly Lane, Director of Operations; Virginia Hilbert, Marketing Director; Julie Bigler, Circulation Dept Head; Crystal Ward, TAS Dept Head; Sarah Childs, Tech Services Dept Head; Kaki Garard, Dir of Development; and two members of the public were also present. Christina Hage, President, presided.

**COMMUNICATIONS**

The floor was opened for public comment. No members of the public were present at that time.

**SECRETARY – Minutes**

*Upon motion duly made by Chris Squier, seconded by Julie Whitman, and being unanimously approved, the Board of Trustees approved the minutes of the Regular Meeting held January 18, 2024.*

**TREASURER – February Claims**

*Upon motion duly made by Ed Cambra, seconded by Colleen Hittle, and being unanimously adopted, the Board of Trustees authorized and directed the payment of the outstanding claims to date for February 2024 in the amount of \$586,141.44, as reviewed, approved, and audited by the Director of Operations, and approved for payment by the Treasurer.*

**STAFF REPORTS**

**Kristin Shelley – Branch Update**

Kristin Shelley shared the current state of the construction project. We are waiting for a new emergency lighting panel so the final inspections can be completed.



### **Kaki Garard – Fundraising Update**

Kaki Garard shared that she has secured a \$5K gift for the Zionsville Children's department. She continues to work with Boone REMC and Star Bank to finalize those gifts. A young professional's group will be launching in March or April.

The HMMPL Foundation approved the grant to fund Kaki's position for another year.

### **PRESIDENT'S REPORT**

Christina Hage announced the new board member, Sarah Jones, that the Boone County Council recently approved to replace Molly Hanlon. Christina will send the updated committee grid shortly.

### **COMMITTEE REPORTS**

#### **Finance Committee**

Ed Cambra updated the board on the status of the internal controls that were noted in the last audit report by the SBOA and what measures are in place.

Library staff will work with Nichole Franklin on February 16<sup>th</sup> to complete the Annual Financial Report.

### **DIRECTOR'S REPORT**

Kristin Shelley shared the updated written Director's Report and highlighted a few items.

Kristin asked that the Zionsville location be permitted to close for the Grand Opening of the Whitestown location.

*Upon **motion duly** made by Julie Whitman, seconded by Chris Squier, and being unanimously approved, the Board of Trustees approved the closure of the Zionsville location of HMMPL on March 16, 2024, until 1pm.*

### **Other Business**

### **NEXT MEETING**

The next regular meeting of the Board of Trustees will be Thursday, February 15, 2024, at 6:30 PM in the Hussey Room.

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Adjourn

*Upon motion duly made by Julie Whitman, seconded by Chris Squier, and being adopted, it was resolved that there being no further business, the meeting adjourned at 7:22 PM.*

*Christine Squier*

Chris Squier, Secretary

February 2024 Library Board: Colleen Hittle, Ed Cambra, Molly Hanlon, Christine Squier, Christina Hage, Rebecca Carter, and Julie Whitman; Monty Korte, ex-officio