



**Board of Trustees – Regular Meeting
Hussey – Mayfield Memorial Public Library
Thursday, October 19, 2023**

A regular meeting of the Board of Trustees was held on October 19, 2023, beginning at 6:30 PM.

Members of the Board physically present included Ed Cambra, Chris Squier, Rebecca Carter, and Julie Whitman. Monty Korte, ex-officio; Kristin Shelley, Executive Director; Kimberly Lane, Director of Operations; Kaki Garard, Director of Advancement; Ashtan Bennett, Branch Manager; Julie Bigler, Circulation Department Head; Virginia Hilbert, Marketing Director; and Sarah Childs, Technical Services Department Head were also present. Ed Cambra, Treasurer, presided.

SECRETARY – Minutes

Upon motion duly made by Julie Whitman, seconded by Rebecca Carter, and being unanimously approved, the Board of Trustees approved the minutes of the Regular Meeting held September 21, 2023.

TREASURER – October Claims

Upon motion duly made by Rebecca Carter, seconded by Julie Whitman, and being unanimously adopted, the Board of Trustees authorized and directed the payment of the outstanding claims to date for October 2023, as reviewed, approved, and audited by the Director of Operations, and approved for payment by the Treasurer.

Upon motion duly made by Julie Whitman, seconded by Chris Squier, and being unanimously approved, the Board of Trustees approved and adopted the 2024 Budget Resolution for Appropriations and Tax Rate. The proposed 2024 budget totals are: \$4,081,686 for the Operating Fund; \$22,150 for the Library Improvement Reserve Fund; \$600,919 for the Bond Repayment Fund; and \$10,637 for the Rainy Day Fund.

STAFF REPORTS

Ashtan Bennett – Branch Update

Ashtan Bennett shared the current state of the construction project. Landscaping is in; concrete work is being done to correct the sidewalks and fix several chipped curbs. WBAG did a hard hat tour and were excited to see the inside of



the building. SCS has provided an updated timeline for completion, and it will coincide with the anticipated quarter one opening that is planned.

Kaki Garard – Fundraising Update

Monty Korte thanked the board for their generous gifts to the matching grant. Kaki Garard shared that \$36,500 was raised for the matching grant. She is working with accounting staff to verify all the gifts and coordinating with CFBC to obtain the matching funds. Kaki will turn her focus to end of year giving as well as having a fundraising presence at the Secret Snowflake event.

PRESIDENT'S REPORT

Zionsville Parks Board Appointment

Upon motion duly made by Julie Whitman, seconded by Chris Squier, and being unanimously approved, the Board of Trustees reappointed Kimberly Lane to the Zionsville Parks Board to complete a term through December 2024.

COMMITTEE REPORTS

Policy Committee

Upon motion duly made by Julie Whitman, seconded by Chris Squier, and being unanimously approved, the Board of Trustees approved proposed changes to the Library Board of Trustee's Bylaws.

Upon motion duly made by Julie Whitman, seconded by Rebecca Carter, and being unanimously approved, the Board of Trustees approved the revised closings for 2024 and the closure of the library between December 24-26 for the 2023 holidays.

DIRECTOR'S REPORT

Kristin provided a written report and the board training documents to the board.

Volunteer Appreciation – staff will host a Volunteer Appreciation event at the end of the November 15th Friends of the Library meeting. There will be a larger scale event in the spring of 2024. The board is encouraged to attend the event.

Other Business

NEXT MEETING

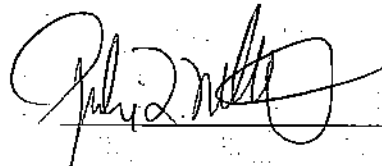
The next regular meeting of the Board of Trustees will be Thursday, November 16, 2023, at 6:30 PM in the Hussey Room.

HUSSEY-MAYFIELD
MEMORIAL PUBLIC
LIBRARY

The December meeting is set for December 21, 2023. The Board may wish to reschedule this meeting. This discussion was tabled until the November meeting.

Adjourn

Upon motion duly made by Julie Whitman, seconded by Chris Squier, and being adopted, it was resolved that there being no further business, the meeting adjourned at 7:22 PM.



Julie Whitman, Secretary

October 2023 Library Board: Colleen Hittle, Ed Cambra, Molly Hanlon, Christine Squier, Christina Hage, Rebecca Carter, and Julie Whitman; Monty Korte, ex-officio