



**Board of Trustees – Regular Meeting
Hussey – Mayfield Memorial Public Library
Thursday, April 18, 2024**

A regular meeting of the Board of Trustees was held on April 18, 2024, beginning at 6:31 PM.

Members of the Board physically present included Ed Cambra, Chris Squier, Rebecca Carter, Christina Hage, Sarah Jones, Colleen Hittle and Julie Whitman. Kristin Shelley, Executive Director; Kimberly Lane, Director of Operations; Virginia Hilbert, Marketing Director; Sarah Childs, Technical Services Head; Bela Dubash, Finance Lead; and Shayene Cordill, Community Engagement and Marketing Coordinator were also present. Christina Hage, President, presided.

COMMUNICATIONS

The floor was opened for public comment. No members of the public were present at that time.

Introduction to Sarah Jones, the Board and staff present.

SECRETARY – Minutes

*Upon **motion duly made** by Chris Squier, seconded by Julie Whitman, and being unanimously approved, the Board of Trustees approved the minutes of the Regular Meeting held March 21, 2024.*

TREASURER – March Claims

*Upon **motion duly made** by Ed Cambra, seconded by Julie Whitman, and being unanimously adopted, the Board of Trustees authorized and directed the payment of the outstanding claims through March 31, 2024, in the amount of \$331,222.08, as reviewed, approved, and audited by the Finance Lead, and approved for payment by the Treasurer.*

OTHER BUSINESS

*Upon **motion duly made** by Ed Cambra, seconded by Julie Whitman, and being unanimously adopted, the Board of Trustees approved the Surety Bond revision of \$15,000 for Board Treasurer, \$25,000 for Director of Operations and addition of Executive Director, Finance Lead, and Whitestown Branch Manager of \$25,000 each.*

HUSSEY-MAYFIELD
MEMORIAL PUBLIC
LIBRARY
STAFF REPORTS

Kristin Shelley – Branch Update

Kristin Shelley shared the current state of the Whitestown Branch in construction punch list and organization for the Grand Opening on April 20 at 2PM.

Kristin shared Kaki`s report regarding the usage of the new platform, Bloomerang; grant for Summer Reading prizes; Boone REMC visit to the new branch; and the stats of Star Bank Matching Grant.

PRESIDENT’S REPORT

Christina Hage reminded the board members to be at the Whitestown Branch at 1:15 PM on April 20 for the grand opening photos and celebration.

COMMITTEE REPORTS

Finance Committee

Ed Cambra discussed the audit coming up soon and how we are getting ready for it.

Policy Committee

Upon motion duly made by Julie Whitman, seconded by Chris Squier, and being unanimously adopted, the Board of Trustees approved the Meeting Room Policy as presented.

DIRECTOR’S REPORT

Kristin Shelley shared her Director`s report and the list of recent hires. She also shared that art from Youth Art Month that will be purchased by the Library.

Shayene Cordill, Kimberly Lane and Kristin Shelley presented the new board intranet that will be available to all of them soon.

NEXT MEETING

The next regular meeting of the Board of Trustees will be Thursday, May 30, 2024, at 6:30 PM in the Community Room – Whitestown Branch.

Adjourn



Upon ***motion duly made*** by Julie Whitman, seconded by Ed Cambra, and being adopted, it was resolved that there being no further business, the meeting adjourned at 7:25 PM.

A handwritten signature in blue ink, which appears to read "Christine Squier", written over a horizontal line.

Chris Squier, Secretary

April 2024 Library Board: Colleen Hittle, Ed Cambra, Christine Squier, Christina Hage, Rebecca Carter, Julie Whitman and Sarah Jones; Monty Korte, ex-officio.