



**Board of Trustees – Regular Meeting  
Hussey – Mayfield Memorial Public Library  
Thursday, May 30, 2024**

A regular meeting of the Board of Trustees was held on May 30, 2024, beginning at 6:32 PM.

Members of the Board physically present included Ed Cambra, Chris Squier, Rebecca Carter, Christina Hage, Sarah Jones, Colleen Hittle and Julie Whitman. Kristin Shelley, Executive Director; Kimberly Lane, Director of Operations; Virginia Hilbert, Marketing Director; Sarah Childs, Technical Services Head; Kaki Garard, Director of Advancement; Kelli Brooks, Youth Services Dept Head; Ezekiel Weldon, Branch Manager; Lydia Lutz, Outreach Dept Head; Riya Shresthra Kiorala, MakerStudio Specialist, and Carrie Voliva, Collection Development Librarian were also present. Christina Hage, President, presided.

**COMMUNICATIONS**

The floor was opened for public comment. No members of the public were present at that time.

Introduction to Ezekiel Weldon, Whitestown Branch Manager.

**SECRETARY – Minutes**

*Upon **motion duly made** by Chris Squier, seconded by Julie Whitman, and being unanimously approved, the Board of Trustees approved the minutes of the Regular Meeting held April 18, 2024.*

**TREASURER – April Claims**

*Upon **motion duly made** by Ed Cambra, seconded by Rebecca Carter, and being unanimously adopted, the Board of Trustees authorized and directed the payment of the outstanding claims through April 30, 2024, in the amount of \$357,674.28, as reviewed, approved, and audited by the Finance Lead, and approved for payment by the Treasurer.*

Kristin Shelley shared that as of May 30, 2024, there has been no further contact with the auditors. She has signed and returned the engagement letter. Kristin also updated the board about measures that have been taken to correct and document financial processes.

Julie Whitman asked that staff add notes to the Budget Performance Report to explain any large discrepancies.



**OTHER BUSINESS**

**STAFF REPORTS**

**Kristin Shelley – Branch Update**

Kristin Shelley shared that staff are still meeting bi-weekly until all the punch list items are completed.

**Kaki Garard – Fundraising Update**

Kaki Garard shared that the fundraising goal for the Everbright Wall installation was hit. This is a matching gift from Star Bank. Kaki has also secured an ebike from eBoom a local vendor as a summer reading grand prize. The Karen Beard Memorial Fund has been established with an initial \$5K gift from the family. These funds will support youth services. The library has also been selected by GXO as the exclusive partner in career development. This gift and partnership will provide career development programming and is a direct result of the library's policy of being open and inclusive to all patrons.

**PRESIDENT'S REPORT**

Christina Hage shared that she will be travelling for the June and July meetings but the dates work for the rest of the board and will not be changed at this time. Christina also shared that she has heard really positive feedback from community leadership about the grand opening of the Whitestown Branch.

**COMMITTEE REPORTS**

**Policy Committee**

*Upon motion duly made by Julie Whitman, seconded by Ed Cambra, and being unanimously adopted, the Board of Trustees approved the Filming and Photography, Video Surveillance, Credit Card Use, Meeting Room, and Material Selection and Collection Development policies as presented.*

**DIRECTOR'S REPORT**

Kristin Shelley shared her Director's report and the list of recent hires.

There is a report included in the packet outlining what was learned at PLA in April 2024 by Kristin, Kimberly Lane and Julie Bigler. These are all items that can be implemented at HMMPL.



### **Strategic Plan Update**

Kristin Shelley shared that the Strategic Planning Committee will hold its kick off meeting on May 31 and more details will be forthcoming as the process continues.

The Board Retreat will be held August 3, 2024.

### **NEXT MEETING**

The next regular meeting of the Board of Trustees will be Thursday, June 20, 2024, at 6:30 PM in the Hussey Room – Zionsville Branch.

### **Adjourn**

*Upon **motion duly made** by Julie Whitman, seconded by Colleen Hittle, and being adopted, it was resolved that there being no further business, the meeting adjourned at 7:22 PM.*

A handwritten signature in cursive script, reading "Christine Squier", written over a horizontal line.

Chris Squier, Secretary

May 2024 Library Board: Colleen Hittle, Ed Cambra, Christine Squier, Christina Hage, Rebecca Carter, Julie Whitman and Sarah Jones; Monty Korte, ex-officio.