



**Board of Trustees – Regular Meeting
Hussey – Mayfield Memorial Public Library
Thursday, June 20, 2024**

A regular meeting of the Board of Trustees was held on June 20, 2024, beginning at 6:30 PM.

Members of the Board physically present included Ed Cambra, Chris Squier, Sarah Jones, Colleen Hittle and Julie Whitman. Kristin Shelley, Executive Director; Kimberly Lane, Director of Operations; Sarah Childs, Technical Services Head; Kaki Garard, Director of Advancement; Ezekiel Weldon, Branch Manager; Shayene Cordill, Community Engagement and Marketing Coordinator, and John Parmley, insurance agent, were also present. Julie Whitman presided.

COMMUNICATIONS

The floor was opened for public comment. No members of the public were present at that time.

Introduction to John Parmley, Library's insurance agent.

SECRETARY – Minutes

*Upon **motion duly made** by Chris Squier, seconded by Colleen Hittle, and being unanimously approved, the Board of Trustees approved the minutes of the Regular Meeting held May 30, 2024.*

TREASURER – May Claims

*Upon **motion duly made** by Ed Cambra, seconded by Colleen Hittle, and being unanimously adopted, the Board of Trustees authorized and directed the payment of the outstanding claims through May 31, 2024, in the amount of \$519,494.31, as reviewed, approved, and audited by the Finance Lead or the Director of Operations, and approved for payment by the Treasurer.*

*Upon **motion duly made** by Ed Cambra, seconded by Julie Whitman, and being unanimously adopted, the Board of Trustees authorized the payment to Regions Corporate Trust for the bonds due of \$298,634.38 by the due date on 6/28/2024.*

OTHER BUSINESS



John Parmley, insurance agent, answered questions from the board members regarding insurance renewal.

*Upon **motion duly made** by Ed Cambra, seconded by Sarah Jones, and being unanimously adopted, the Board of Trustees authorized the insurance renewal with the total cost not to exceed \$53,000.*

STAFF REPORTS

Kimberly Lane – Surplus items

*Upon **motion duly made** by Chris Squier, seconded by Ed Cambra, and being unanimously adopted, the Board of Trustees approved the list of surplus items.*

Kristin Shelley – Branch Update

Ezekiel Weldon, Whitestown Branch Manager, shared the attendance numbers of a few Summer Reading programs that happened in Whitestown and that the branch is fully staffed now.

Kaki Garard – Fundraising Update

Kaki Garard shared that the library received the grant from the Community Foundation of Boone County for multilingual books for story time. She shared the progress of the Strategic Plan meetings, and interviews. Kaki shared that there was a good turnout for the Karen Beard Memorial program that happened at the Zionsville Branch. Kaki shared that the gift from GXO is moving forward and GXO will be the premier career development supporter for the Whitestown location. This gift is a direct result of the library's open and welcoming environment to all people. GXO wants to support community partners that allow for people to be their authentic selves.

PRESIDENT'S REPORT

COMMITTEE REPORTS

Finance Committee

The Finance Committee reported that decisions about banking fees will be taken after the audit visit and Kristin shared the expected budget timeline. The air conditioning issues at the Zionsville Branch and the options to solve the problem were also discussed.

Personnel Committee

The Personnel Committee shared their support of the plan presented by Kristin Shelley to handle the changes brought on by the changes in Federal Law regarding overtime regulations.



DIRECTOR'S REPORT

Kristin Shelley shared her Director's report and the list of recent hires. She also informed the Board that the construction meetings at Whitestown will continue happening until they have all items covered.

Strategic Plan Update

Kristin Shelley shared that the Strategic Planning interviews already started and that the survey is out and available for the community to respond.

NEXT MEETING

The next regular meeting of the Board of Trustees will be Thursday, July 18, 2024, at 6:30 PM in the Community Room at the Whitestown Branch.

Adjourn

*Upon **motion duly made** by Colleen Hittle, seconded by Chris Squier, and being adopted, it was resolved that there being no further business, the meeting adjourned at 7:48 PM.*


Chris Squier, Secretary

June 2024 Library Board: Colleen Hittle, Ed Cambra, Christine Squier, Christina Hage, Rebecca Carter, Julie Whitman and Sarah Jones; Monty Korte, ex-officio.