



**Board of Trustees – Regular Meeting
Hussey – Mayfield Memorial Public Library
Thursday, October 10, 2024**

A regular meeting of the Board of Trustees was held on October 10, 2024, beginning at 6:30 PM.

Members of the Board physically present included Christina Hage, Ed Cambra, Chris Squier, Colleen Hittle and Sarah Jones. Kristin Shelley, Executive Director; Kimberly Lane, Director of Operations; Kaki Garard, Director of Advancement; Shayene Cordill, Community Engagement and Marketing Coordinator; Liz Gilman, Finance Lead, and Ezekiel Weldon, Whitestown Branch Manager, were also present. Christina Hage presided.

COMMUNICATIONS

The floor was opened for public comment. No members of the public were present.

SECRETARY – Minutes

*Upon **motion duly made** by Chris Squier, seconded by Ed Cambra, and being unanimously approved, the Board of Trustees approved the minutes of the Public Hearing Meeting held September 19, 2024, as presented.*

*Upon **motion duly made** by Chris Squier, seconded by Colleen Hittle, and being unanimously approved, the Board of Trustees approved the minutes of the Regular Meeting held September 19, 2024, as presented.*

TREASURER – September Claims

*Upon **motion duly made** by Ed Cambra, seconded by Sarah Jones, and being unanimously adopted, the Board of Trustees authorized and directed the payment of the outstanding claims through September 30, 2024, in the amount of \$354,918.12, as reviewed, approved, and audited by the Director of Operations, and approved for payment by the Treasurer.*

*Upon **motion duly made** by Ed Cambra, seconded by Sarah Jones, and being unanimously adopted, the Board of Trustees approved and adopted the 2025 Budget Resolution for Appropriations and Tax Rate. The proposed 2025 budget totals are \$4,270,636 for the Operating Fund; \$17,000 for the Library Improvement Reserve Fund; \$602,369 for the Bond Repayment Fund; and \$14,000 for the Rainy Day Fund.*



Audit Update

Ed shared that they are still waiting for the final report to be posted by SBOA so the administration can start making the changes needed. He also mentioned the need for a meeting with the Finance Committee to draw up a plan of action after the final audit report, so deadlines are not missed.

Christina expressed her desire to have a quarterly audit update by the Finance Committee starting in 2025 to inform the board about the actions that have been taken to address the issues in the audit report.

OTHER BUSINESS

STAFF REPORTS

Fundraising Report – Kaki Garard

Kaki shared that the first print for the March Annual Fundraising event is out and the preparations for the event are happening. She also mentioned a donor who wants to donate a piece of art to the library.

Aspen Update – Sarah Childs

Kimberly Lane presented the new Evergreen patron interface: Aspen. She shared the new features staff and patrons will experience. This change will go live November 1st.

PRESIDENT'S REPORT

Christina shared that they are working on filling Rebecca Carter's appointment and more updates will come soon.

Zionsville Park Board Appointment

*Upon **motion duly made** by Chris Squier, seconded by Sarah Jones, and being unanimously adopted, the Board of Trustees reappointed Kimberly Lane to the Zionsville Parks Board to complete the term through December 2025.*

COMMITTEE REPORTS



DIRECTOR'S REPORT

Kristin Shelley shared the Director's Report.
Kristin shared the 5% increase in employee insurance costs for 2025. Staff will be evaluating options for human resource and insurance plans in 2025.
Kristin updated the Board on employee changes.

NEXT MEETING

The next regular meeting of the Board of Trustees will be Thursday, November 21, 2024, at 6:30 PM in the Hussey Room at the Zionsville Branch.

Adjourn

*Upon **motion duly made** by Colleen Hittle, seconded by Ed Cambra, and being adopted, it was resolved that there being no further business, the meeting adjourned at 7:13 PM.*


Chris Squier, Secretary

October 2024 Library Board: Colleen Hittle, Ed Cambra, Christine Squier, Christina Hage, Rebecca Carter, Julie Whitman, and Sarah Jones; Monty Korte, ex-officio.