



Ed shared that the exit interview with Crowe's auditor occurred on September 13, 2024. Kristin will follow up with Crowe about the next steps.

Budget Update

Ed shared that except the Bond Payment, nothing else has been changed on the budget.

Christina reminded everyone that the budget will be adopted at the October board meeting.

OTHER BUSINESS

Kristin introduced Liz Gilman, the newly hired Finance Lead, and Nell German, the new Teen and Adult Services Department Head.

STAFF REPORTS

Fundraising Report – Kaki Garard

Kaki shared that now is the peak of the grant season, and this past month, we had four grant deadlines. She also shared the evolution of the planning for the Annual Fundraising event that will happen in March. Kaki announced that the HMMPL has received the \$5,000 grant from GXO and that we are their exclusive partners for next year. She invited everyone to the opening event of the StoryWalk pathway behind the Whitestown Branch on September 28 and that was a result of the \$20,000 grant from the Boone County Community Foundation.

PRESIDENT'S REPORT

Christina Hage shared that the first meeting of the Governance Committee will be in November, and they will review the library's bylaws and leadership structure.

COMMITTEE REPORTS

Policy Committee

*Upon **motion duly made** by Julie Whitman, seconded by Chris Squier, and being unanimously adopted, the Board of Trustees approved the 2025 Holiday Schedule/Closings and Operating Hours, Internet Use, Travel, Credit Card Staff Use, Media, Patron Privacy, Access to Public Records, and Firearms policies as presented.*

*Upon **motion duly made** by Julie Whitman, seconded by Chris Squier, and being unanimously adopted, the Board of Trustees approved the removal of the Lobby Display Case policy and agreement as presented.*



**Board of Trustees – Regular Meeting
Hussey – Mayfield Memorial Public Library
Thursday, September 19, 2024**

A regular meeting of the Board of Trustees was held on September 19, 2024, beginning at 6:34 PM.

Members of the Board physically present included Christina Hage, Ed Cambra, Chris Squier, Colleen Hittle, Rebecca Carter, and Julie Whitman. Kristin Shelley, Executive Director; Kimberly Lane, Director of Operations; Kaki Garard, Director of Advancement; Shayene Cordill, Community Engagement and Marketing Coordinator; Liz Gilman, Finance Lead; Nell German, Teen and Adult Services Department Head, and one member of the community were also present. Christina Hage presided.

COMMUNICATIONS

The floor was opened for public comment. One member of the public was present and read his letter to the board to address his concern about the Pride theme programming promoted during the month of June at the Library.

Recognition of the Friends of the Hussey-Mayfield Memorial Public Library

*Upon **motion duly made** by Ed Cambra, seconded by Julie Whitman, and being unanimously approved, the Board of Trustees recognized the Friends of the Hussey-Mayfield Memorial Public Library during National Friends of Libraries Week, October 20-26, 2024. The Library Board of Trustees formally thank the Friends of our Library, who have raised and donated more than \$350,000 to the Library since they organized in 1978. They celebrate their 46th anniversary in 2024.*

SECRETARY – Minutes

*Upon **motion duly made** by Chris Squier, seconded by Colleen Hittle, and being unanimously approved, the Board of Trustees approved the minutes of the Regular Meeting held August 29, 2024, as presented.*

TREASURER – August Claims

*Upon **motion duly made** by Ed Cambra, seconded by Julie Whitman, and being unanimously adopted, the Board of Trustees authorized and directed the payment of the outstanding claims through August 31, 2024, in the amount of \$740,897.17, as reviewed, approved, and audited by the Director of Operations, and approved for payment by the Treasurer.*

Audit Update

HUSSEY-MAYFIELD
MEMORIAL PUBLIC
LIBRARY
DIRECTOR'S REPORT

Kristin Shelley shared details about the last phases of the Strategic Plan and that she has written notes from those meetings. We should expect to have the Strategic Plan for approval of the board in November.

She highlighted the great turnout for the Summer Reading Program, the change of events calendar from Demco to LibCal, the celebration of the Faith Ringgold Mural project, and other updates.

Kristin shared last month's new hires and resignations in her personnel report.

NEXT MEETING

The next regular meeting of the Board of Trustees will be Thursday, October 10, 2024, at 6:30 PM in the Hussey Room at the Zionsville Branch.

Adjourn

*Upon **motion duly made** by Christina Hage, seconded by Ed Cambra, and being adopted, it was resolved that there being no further business, the meeting adjourned at 7:28 PM.*


Chris Squier, Secretary

September 2024 Library Board: Colleen Hittle, Ed Cambra, Christine Squier, Christina Hage, Rebecca Carter, Julie Whitman, and Sarah Jones; Monty Korte, ex-officio.



**Board of Trustees
Public Hearing for the 2025 Budget
Hussey – Mayfield Memorial Public Library
Thursday, September 19, 2024**

A public hearing was held on September 19, 2024, beginning at 6:32 PM to hear any input on the 2025 Library Budget.

Members of the Board physically present included Ed Cambra, Chris Squier, Colleen Hittle, Rebecca Carter, Christina Hage, and Julie Whitman. Kristin Shelley, Executive Director; Kimberly Lane, Director of Operations; Kaki Garard, Director of Advancement; Shayene Cordill, Community Engagement and Marketing Coordinator; Nell German, Teen and Adult Services Department Head; Liz Gilman, Finance Lead, and a member of the community were also present. Christina Hage presided.

Christina Hage called the public hearing to order and asked for any public comment. There was no public comment and no board comment.

Adjourn

*Upon **motion duly made** by Ed Cambra, seconded by Julie Whitman, and being adopted, it was resolved that there being no further business, the meeting adjourned at 6:34 PM.*

A handwritten signature in blue ink that reads "Christine Squier" is written over a horizontal line.

Chris Squier, Secretary

September 2024 Library Board: Colleen Hittle, Ed Cambra, Sarah Jones, Christine Squier, Christina Hage, Rebecca Carter, and Julie Whitman; Monty Korte, ex-officio