



**Board of Trustees – Regular Meeting
Hussey – Mayfield Memorial Public Library
Thursday, February 20, 2025
Whitestown**

A regular meeting of the Board of Trustees was held on February 20, 2025, beginning at 6:37 p.m.

Members of the Board present included Christina Hage, Ed Cambra, Chris Squier, Colleen Hittle, Sarah Jones, and Kenyon Kopecky. Staff included Kristin Shelley, Executive Director; Kimberly Lane, Director of Operations; Virginia Hilbert, Director of Marketing; Liz Gilman, Finance Lead; Kathleen Murphy, Administrative Assistant; Ezekiel Weldon, Whitestown Branch Manager; Sarah Childs, Technical Services Department Head; and Kaki Garard, Director of Advancement. Katie Aeschliman of BMO was also present. Chris Squier presided.

COMMUNICATIONS

The floor was opened for public comment. No members were present.

SECRETARY – Minutes

Upon motion duly made by Sarah Jones, seconded by Christina Hage, and being unanimously approved, the Board of Trustees approved the minutes of the Regular Meeting held January 16, 2025.

TREASURER – December Claims

Upon motion duly made by Ed Cambra, seconded by Sarah Jones, and being unanimously adopted, the Board of Trustees authorized and directed the payment of the outstanding claims through January 30, 2025, in the amount of \$379,573.90 as reviewed, approved, and audited by the Finance Lead, and approved for payment by the Treasurer.

BMO Presentation

Katie Aeschliman, Senior Vice President of the Institutional Marketing Group, presented the Commercial Relationship Review that included the current HMMPL account schematic review and related BMO account services, enhancements, and options, focusing on BMO's fraud and security services.

HUSSEY-MAYFIELD
MEMORIAL PUBLIC
LIBRARY
Staff Reports

Kaki Garard, Director of Advancement, presented information on the Color Our World fundraising event to be held on May 31, 2025, at the Whitestown Branch. Kaki recognized Colleen Hittle and Sarah Jones on the Gala Sponsorship committee, now meeting weekly, in addition to Monisha Mitchell and Sharon Walker on the Gala Planning Committee.

Liz Gilman, Finance Lead, presented an update on the Annual Financial Report (AFR). AFR is ready to submit. The submission due date is March 1. Ed will submit by February 21, 2025. Liz also discussed establishing a Purchase Order (PO) system.

Kimberly Lane presented the Infrastructure Report. Ed asked to review the content and layout of the infrastructure report at the June Board meeting. Key report highlights include:

- Bids requested for landscaping that include winterizing both branches
- Motor replacement of air handling unit at the Zionsville branch
- Quote requests for facilities studies from Skillman, RL Turner, and krM

PRESIDENT'S REPORT

Chris introduced Kenyon Kopecky as the new member of the Board of Trustees.

COMMITTEE REPORTS

No committee reports presented.

DIRECTOR'S REPORT

Kristin presented the annual stats report for Zionsville and Whitestown. She also shared that three new staff have started with one staff resignation as part of her personnel report. Her director's report highlighted key events including the International Festival, Tween Lock-In, and story time with Zionsville's Mayor John Stehr. For community engagement, Kristin judged the local science fair at Union Elementary School and is actively involved in the Color Our World planning.

OTHER BUSINESS

The March board meeting will be held at the Zionsville branch in the Mayfield Room. Colleen Hittle will not be present.

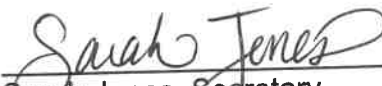
NEXT MEETING



The next regular meeting of the Board of Trustees will be Thursday, March 20, 2025, at 6:30 p.m. in the Mayfield Room of the Zionsville Branch.

ADJOURN

*Upon **motion duly made** by Colleen Hittle seconded by Christina Hage, and being adopted, it was resolved that there being no further business, the meeting adjourned at 7:44 p.m.*



Sarah Jones, Secretary

February 2025 Library Board: Colleen Hittle, Ed Cambra, Christine Squier, Christina Hage, Sarah Jones, Kenyon Kopecky