



**Board of Trustees – Regular Meeting
Hussey – Mayfield Memorial Public Library
Thursday, January 16, 2025**

A regular meeting of the Board of Trustees was held on January 16, 2025, beginning at 6:35 p.m.

Members of the Board physically present included Christina Hage, Ed Cambra, Chris Squier, Colleen Hittle, and Sarah Jones. Kristin Shelley, Executive Director; Kimberly Lane, Director of Operations; Virginia Hilbert, Director of Marketing; Liz Gilman, Finance Lead; Kathleen Murphy, Administrative Assistant; Ezekiel Weldon, Whitestown Branch Manager; and Sarah Childs, Technical Services Department Head. Chris Squier presided.

COMMUNICATIONS

The floor was opened for public comment. No members of the public were present.

SECRETARY – Minutes

*Upon **motion duly made** by Colleen Hittle, seconded by Sarah Jones, and being unanimously approved, the Board of Trustees approved the minutes of the Regular Meeting held December 19, 2024.*

TREASURER – December Claims

*Upon **motion duly made** by Ed Cambra, seconded by Christina Hage, and being unanimously adopted, the Board of Trustees authorized and directed the payment of the outstanding claims through December 31, 2024, in the amount of \$630,866.11, as reviewed, approved, and audited by the Finance Lead, and approved for payment by the Treasurer.*

Encumbrance Resolution

*Upon **motion duly made** by Ed Cambra, seconded by Christina Hage, and being unanimously adopted, the Board of Trustees approved resolution 2025-1-1 Resolution to Encumber Funds.*



PRESIDENT'S REPORT

President's Report – Chris Squier

Chris Squier discussed four key areas: 1) committee appointments; 2) monthly tasks; 3) communication; 4) long range planning. Chris Squier handed out committee appointments. Sarah Jones is working on the policy committee's meeting schedule for 2025. The Board will use @hmmpl.org email for library business. For long range planning, each committee will set 2025 goals.

COMMITTEE REPORTS

Ed Cambra and Sarah Jones attended the Boone County Council meeting and gave an update on 2024 library news, the Whitestown Branch, the libraries as polling centers, and the *Color Our World* gala in March.

DIRECTOR'S REPORT

Kristin Shelley presented the Advancement Report for Kaki Garard. The Gala Committee is working on sponsorships, invitations, and finalizing details.

Three new hires started in January including one part-time administrative assistant and two full-time librarians for Teen and Adult Services.

OTHER BUSINESS

The Board of Finance meeting will be held prior to the next board meeting on February 20, 2025. The March board meeting will be moved to the Zionsville branch. Board Committees will update meeting times and dates for 2025.

NEXT MEETING

The next regular meeting of the Board of Trustees will be Thursday, February 20, 2025, at 6:30 p.m. in the Community Room of the Whitestown Branch.



ADJOURN

*Upon **motion duly made** by Colleen Hittle, seconded by Christina Hage, and being adopted, it was resolved that there being no further business, the meeting adjourned at 7:30 p.m.*



Sarah Jones, Secretary

January 2025 Library Board: Colleen Hittle, Ed Cambra, Christine Squier, Christina Hage, Sarah Jones.

