



**Board of Trustees – Regular Meeting  
Hussey – Mayfield Memorial Public Library  
Wednesday, June 25, 2025  
Zionsville Branch  
Mayfield Room**

A regular meeting of the Board of Trustees was held on June 25, 2025 at 6:31 p.m.

Members of the Board present included Chris Squier, Ed Cambra, Sarah Jones, and Sharon Walker in person, and Colleen Hittle by Zoom. Staff included Kristin Shelley, Executive Director; Kimberly Lane, Director of Operations; Liz Gilman, Finance Lead; and Kathleen Murphy, Administrative Assistant. There were four members of the community in attendance. Chris Squier presided.

**COMMUNICATIONS**

The floor was open for public comment. Aubrey Able spoke in response to the *Lebanon Reporter* article and stressed the importance of continued Pride month programming and LGBTQ+ material and collection representation. Aubrey Able asked the Board how they will support and ensure LGBTQ+ and Pride programming and material in the future.

**SECRETARY – May Minutes**

*Upon **motion duly made** by Sarah Jones, seconded by Ed Cambra, and being unanimously approved, the Board of Trustees approved the minutes of the Regular Meeting held May 15, 2025.*

**TREASURER – May Claims**

*Upon **motion duly made** by Ed Cambra, seconded by Sarah Jones, and being unanimously adopted, the Board of Trustees authorized and directed the payment of the outstanding claims through May 31, 2025, in the amount of \$361,462.94 as reviewed, approved, and audited by the Finance Lead, and approved for payment by the Treasurer.*

**STAFF REPORTS**

Kimberly Lane reviewed the Infrastructure Report.

Liz Gilman shared that the Budget Pre-Estimate was submitted. She discussed the need to identify additional revenue streams. Kristin Shelley requested that a member of the Library Board, Foundation Board, and/or the Friends of the Library Board attend the planned Fireside Chats later in 2025 to discuss the Library's budget with



the public. Chris Squier agreed to Foundation representation at these community meetings.

### **PRESIDENT'S REPORT**

Chris Squier announced the new appointment of Sharon Walker as the HMMPL Board of Trustee Member at Large. Sharon was appointed by the Lebanon Community School Corporation. Sarah Jones and Chris Squier with the Policy Committee are updating the Bylaws which will be presented at the July meeting.

### **COMMITTEE REPORTS**

Finance Committee: Ed Cambra reported that the Committee's focus is on the 2026 budget that will be submitted in October 2025. He also informed the Board that the Annual Finance Report was revised and resubmitted.

#### **Whitestown Bond Payment**

*Upon **motion duly made** by Ed Cambra, seconded by Sarah Jones, and being unanimously adopted, the Board of Trustees approved the payment to Regions Corporate Trust for the bonds due in the amount of \$299,384.38 by the due date on June 27, 2025.*

### **DIRECTOR'S REPORT**

Director's Report: Kristin Shelley reported the attendance and donation totals for the Color Our World Gala. Additional highlights included the work of the Outreach staff, the Central Indiana Directors Meeting, and meetings with both DLGF and SBOA. She also spoke about her attendance with Kaki Garard at the International Public Library Fundraising Conference (IPLFC) in San Diego. Her key take-away was that the Foundation Board should attend this conference next year and be involved in ongoing advocacy for HMMPL. Chris Squier asked to receive the IPLFC conference meeting information for 2026.



#### Personnel Report

Kristin Shelley announced the one personnel change is the resignation of Liz Gilman who will leave in July 2025.

#### OTHER BUSINESS

Insurance Renewal– Property and Casualty, Cyber, D&O – Kristin Shelley indicated that the insurance is going up five percent (5%) on July 1, 2025. The Board discussed Additional Named Insureds and the need to make a decision about whether to remove or keep the HMMPL Foundation and the Friends of the Library as Named Insureds. Sarah Jones offered to review the insurance policies to determine possible solutions. The Board determined that the next step is to establish a Memorandum of Understanding (MOU) with both the Friends and Foundation.


*Upon **motion duly made by Sarah Jones, seconded by Ed Cambra, and being unanimously adopted, the Board of Trustees approved the insurance renewal for a total of \$60,530.25.***

#### NEXT MEETING

The next regular meeting of the Board of Trustees is Thursday, July 17, 2025, at 6:30 p.m. in the Hussey Room at the Zionsville Branch.

#### ADJOURN

*Upon **motion duly made by Sarah Jones, seconded by Sharon Walker, and being adopted, it was resolved that there being no further business, the meeting adjourned at 7:13 p.m.***

  
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Sarah Jones, Secretary

June 2025 Library Board: Colleen Hittle, Ed Cambra, Christine Squier, Sarah Jones, Kenyon Kopecky, Sharon Walker, and Matt Doublestein.