

HMMPL Request for Reconsideration of Materials Form

The Hussey-Mayfield Memorial Public Library (HMMPL) responds to requests for reconsideration of library materials from patrons (requesters). Requesters must have read, viewed, or heard the entire work to have their challenge considered.

The HMMPL Executive Director and Reconsideration Committee review these requests. The Committee, consisting of the Head of Technical Services, Collection Development Librarians, Youth or Adult Department Head(s), and headed by the HMMPL Executive Director, reviews the item considering the patron's concern, the HMMPL Material Selection and Collection Development Policy, and professional reviews of the item.

The Committee's decision will be communicated to the requester within **90 days** of receiving the request. The requester must complete a form for every title/item, display, or program they are challenging. If a material is challenged multiple times for the same reason, it will not be reconsidered more than once within a four-year period.

The term "resident cardholder" refers to an individual who resides or owns property within the HMMPL's established taxing district and whose household or business contributes to HMMPL through local property taxes. Resident cardholders are eligible for a full-service library card at no charge and have access to all services, materials, and resources available to resident borrowers, subject to HMMPL policies.

* Required Information

Date: *

Are you a resident of the HMMPL service area (Zionsville, Whitestown, and Worth Township)? *

Yes
 No

Are you a HMMPL resident cardholder? *

Yes
 No

Request initiated by (your name): *

Address (house number, street, city, state): *

Telephone number:

Email: *

HMMPL Card Barcode Number: *

Who do you represent: *

- Self
- Organization

If an organization, please provide the name of the organization: *

Type of Material: *

Please check all that apply.

- Book
- Audiobook
- DVD
- CD
- Magazine/Newspaper
- Other:

Title: *

Please tell us the title or describe the material.

Author/Performer: *

Please tell us the author or performer in question.

Have you read, viewed, or heard the entire work? *

You must have read, viewed, or heard the entire work to have your challenge considered.

- Yes
- No

What action do you wish to be taken? *

- Shelve it elsewhere
- Remove it from the library
- Other:

Please explain how such an action would improve the Library's service to the community. *

What do you believe is the major theme or intent of this work? *

Are you aware of the reviews of this work by literary critics or subject matter specialists? *

- Yes
- No

If yes, please list. *

What is your objection to this work? Please be specific. *

What do you feel might be the result of reading, viewing, or listening to this work? *

What work of equal literary quality would you suggest HMMPL purchase that would cover the same subject or content? * (Suggested purchases are evaluated based on reviews, author and/or publisher reputation, and collection needs. Space and budget constraints may also be factors.)

Completed forms should be delivered to:

Executive Director of the Hussey-Mayfield Memorial Public Library

250 N. Fifth St.

Zionsville, IN 46077

OR

email to:kristinsh@hmmpl.org

FOR LIBRARY STAFF ONLY:

DATE RECEIVED: _____

TIME RECEIVED: _____

STAFF RECEIVING: _____