



**Board of Trustees – Regular Meeting
Hussey – Mayfield Memorial Public Library
Thursday, July 16, 2026
Zionsville Branch
Hussey Room**

A regular meeting of the Board of Trustees was held on July 16, 2026, at 6:31 p.m. The following members of the Board were present: Christine Squier, Colleen Hittle, Sarah Jones, Kevin Culp, Sharon Walker, and Kenyon Kopecky. Staff included Kristin Shelley, Executive Director; Kimberly Lane, Director of Operations; La'Toya Howard, Bookkeeper; Sarah Childs, Tech Services Department Head; Suzanne Yoder, Director of Marketing; and Kathleen Murphy, Administrative Assistant.

COMMUNICATIONS

Chris Squier called the meeting to order and opened the floor for public comment.

SECRETARY – June Minutes

*Upon **motion duly made** by Sarah Jones, seconded by Sharon Walker, and being unanimously approved, the Board of Trustees approved the minutes of the Regular Meeting held on June 18, 2026.*

TREASURER – June Claims

*Upon **motion duly made** by Kevin Culp, seconded by Colleen Hittle, and being unanimously adopted, the Board of Trustees authorized and directed the payment of the outstanding claims through June 30, 2026, in the amount of \$684,739.93 as reviewed, approved, and audited by the Executive Director and Director of Operations and approved for payment by the Treasurer.*

***Note: Kevin Culp stated that the June claims amount includes the bond payment amount, which the Board approved at the June Board meeting.*

Donation and Grant Approval

*Upon **motion duly made** by Kevin Culp, seconded by Sarah Jones, and being unanimously adopted, the Board of Trustees approved and accepted \$3,665.20 in restricted and unrestricted donations and acknowledged no restricted nor unrestricted grants were received from June 10, 2026 to July 9, 2026.*

STAFF REPORTS

Infrastructure Report – Kimberly Lane reviewed the Infrastructure Report, providing updates on equipment and facility repairs and costs, and state elevator inspection results.

Surplus List Report – Kimberly Lane reviewed the surplus list for Board approval.

*Upon **motion duly made** by Kevin Culp, seconded by Colleen Hittle, and being unanimously adopted, the Board of Trustees declared the items set forth on the July 2026 Decommission List as surplus and no longer in use, and approved them for removal from inventory to be offered to the Friends of the Library, donated to resale locations, or otherwise to be used for their highest and best use.*

Insurance Premiums/Deductions Update – Kimberly Lane gave an update on the insurance premiums and deductions.

*Upon **motion duly made** by Kevin Culp, seconded by Colleen Hittle, and being unanimously adopted, the Board of Trustees agreed to reduce the Cyber insurance coverage from \$3 million to \$2 million.*

Marketing/Communications Plan Overview – Suzanne Yoder reviewed her Marketing/Communications Plan, which outlined strategies and a timeline for community messaging and education on state legislation (SEA1) affecting Library funding. Chris Squier stressed the need to provide exact numbers when messaging about funding cuts. Kevin Culp also suggested emphasizing the direct correlation between libraries and other public amenities and property values in campaign messaging.

PRESIDENT'S REPORT

Chris reported that she and Kevin Culp met with staff and CES Engineering about the AHU/chiller proposals.

COMMITTEE REPORT

There were no committee reports.

DIRECTOR'S REPORT

Director's Report: Kristin Shelley reviewed her report, sharing highlights on the Summer Reading Program and patron participation, the successful Lions in the Park event, budget workshops, staff interviews, and Google grant impact on Library marketing outcomes.

Personnel Report: Kristin reviewed the report, announcing three new hires and Kathleen Murphy's resignation. Kevin Culp asked for the number of current employees.

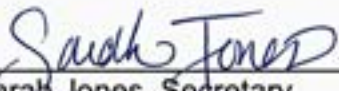
OTHER BUSINESS

NEXT MEETING

The next regular meeting of the Board of Trustees is Thursday, August 20, 2026, at 6:30 p.m. in the **Hussey Room at the Zionsville Branch.**

ADJOURN

*Upon **motion duly made** by Colleen Hittle, and seconded by Sarah Jones, and being adopted, it was resolved that, there being no further business, the meeting adjourned at 7:12 p.m.*



Sarah Jones, Secretary

2026 Library Board: Christine Squier, Colleen Hittle, Kevin Culp, Sarah Jones, Kenyon Kopecky, Matt Doublestein, and Sharon Walker.



**Board of Trustees – Regular Meeting
Hussey – Mayfield Memorial Public Library
Tuesday, July 21, 2026
Zionsville Branch
Conference Hub**

An Executive Session of the Board of Trustees was held on July 21, 2026, at 5:30 p.m. The following members of the Board were present: Christine Squier, Sarah Jones, Kevin Culp, Sharon Walker, and Kenyon Kopecky. Staff included Kristin Shelley, Executive Director; and Kimberly Lane, Director of Operations.

The Board of Trustees reviewed updates to the Employee Handbook.

ADJOURN

*Upon **motion duly made** by Colleen Hittle, and seconded by Kevin Culp, and being adopted, it was resolved that there being no further business, the meeting adjourned at 7:40 p.m.*



Sarah Jones, Secretary

2026 Library Board: Christine Squier, Colleen Hittle, Kevin Culp, Sarah Jones, Kenyon Kopecky, Matt Doublestein, and Sharon Walker.